

## I. EDITORIAL POLICY

The *Journal of Nuclear Medicine* publishes material of interest to the practitioners and scientists in the broad field of nuclear medicine. Proffered articles describing original laboratory or clinical investigations, case reports, technical notes and letters to the editor will be considered for publication. From time to time invited articles, editorials, and reviews of selected topics will be published. Manuscripts, including illustrations and tables, must be original and not under consideration by another publication.

The *Journal of Nuclear Medicine* has agreed to receive manuscripts in accordance with the "Uniform Requirements for Manuscripts Submitted to Biomedical Journals," as cited in the following sources: *Ann Intern Med* (1988; 108:258-265) and *Br Med J* (1988; 296:401-405). In preparing manuscripts, authors should follow the "Uniform Requirements for Manuscripts Submitted to Biomedical Journals," and specific author instructions detailed below. Also, helpful guidance in conforming to the "Uniform Requirements" may be found in *Medical Style & Format: An International Manual for Authors, Editors, and Publishers* by Edward J. Huth, MD (Philadelphia: ISI Press; 1987).

## II. MANUSCRIPT SUBMISSION

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H. William Strauss, MD, Editor-in-Chief  
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*Upon acceptance by The Journal of Nuclear Medicine, all copyright ownership for the article (include complete title of the article at this point) is transferred to The Society of Nuclear Medicine. On behalf of any and all co-authors, I accept the responsibility for release of any part or all of the material contained within the article noted above. The undersigned stipulates that the material submitted to The Journal of Nuclear Medicine is original and has not been submitted to another publication for concurrent consideration.*

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You may suggest, in your cover letter, individuals who could serve as reviewers for your manuscript.

The covering letter should also contain a statement that the manuscript has been seen and approved by all authors and should give any additional information which may be helpful to the Editor. If there has been any prior publication of any part of the work, this should be acknowledged and appropriate written permission included. If color illustrations are included, a statement that the author(s) is (are) willing to assume the cost of color separation and reproduction is requested.

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Submitted manuscripts are reviewed for originality, significance, adequacy of documentation, reader interest, and composition.

Manuscripts not submitted according to author instructions will be returned to the author for correction prior to beginning the peer review process.

All manuscripts considered suitable for review are evaluated by a minimum of two reviewers. It is unusual for a manuscript to be accepted for publication without first undergoing a process of revision. Revised manuscripts are judged on the adequacy of responses to suggestions and criticisms made during the initial review.

All accepted manuscripts are subject to editing for scientific accuracy and clarity by the office of the Editor-in-Chief.

## IV. FORMAT REQUIREMENTS

### A. General Requirements

Manuscripts must be written in English

Type the manuscript on white bond paper, 8½ × 11 in. (21.6 × 27.9 cm), with margins of at least 1½ in. (4 cm). Type on one side of the paper only, double spacing every page. Begin each of the following sections on separate pages and in the following order: title page, abstract, text, acknowledgments, references, tables (each on a separate page), and legends. Number pages consecutively, beginning with the title page. Type the name of the senior author and page number in the upper right-hand corner of each page.

### B. Title Page

The title page of the manuscript should include: (1) concise and informative title; (2) short running head or footline of no more than 40 characters (letters and spaces) placed at the bottom of the title page and identified; (3) complete byline, with first name, middle initial, and last name of each author and highest academic degree(s); (4) complete affiliation for each author, with the name of department(s) and institution(s) to which the work should be attributed; (5) disclaimer, if any; (6) name, address, and telephone number of one author responsible for correspondence about the manuscript; and (7) name and address of author to whom reprint requests should be directed, or statement that reprints are not available from the author.

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An abstract of no more than 150 words should state the purpose of the study or investigation, basic procedures (study subjects or experimental animals and observational and analytic methods), major findings (specific data and their statistical significance, if not too lengthy), and the principal conclusions. Emphasize new and important aspects of the study or observations. No abbreviations or reference citations are to be used in the abstract.

### D. Text

#### -Presentation

The text of **Original Scientific and Technical Articles** is usually divided into the following sections: Introduction, Materials and Methods, Results, Discussion, and Summary or Conclusion.

**Case Reports** should contain a concise description of no more than 1250 words, illustrated with no more than 3 figures, emphasizing the nuclear medicine aspects and including methodology, data, and correlative studies.

**Letters** should concern previously published material or matters of general interest and should be brief and to the point. All material is subject to editing.

In general, reference should not be made in the text to institutions or locales except when germane to that particular article. Generic names should be used throughout the text. Identify instruments and radiopharmaceuticals by manufacturer name and address in parentheses and describe procedures in sufficient detail to allow other investigators to reproduce the results.

#### -References

References should be cited in consecutive numerical order at first mention in the text and designated by the reference number underlined and in parentheses. References appearing in a table or figure should be numbered sequentially with those in the text.

The Reference list must be typed double-spaced and numbered consecutively, as in the text. The Journal follows *Index Medicus* style for references and abbreviates journal names according to the *List of Journals Indexed in Index Medicus*. "Unpublished observations" and "personal communications" should not be used as references, although written—not verbal—communications may be noted as such in the text. References cited as "in press" must have been accepted and not merely in preparation or submitted. The author is responsible for the accuracy of all references and must verify them against the original document.

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Weissmann HS, Badia J, Sugarman LA, Kluger L, Rosenblatt R, Freeman LM. Spectrum of <sup>99m</sup>Tc-IDA cholescintigraphic patterns in acute cholecystitis. *Radiology* 1981; 138:167-175.

For books and book chapters, follow the examples below:

DeGroot LJ. Evaluation of thyroid function and thyroid disease. In: DeGroot LJ, Stanbury JB, eds. *The thyroid and its diseases*. 4th ed. New York: Wiley; 1975:196-248.

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The International System of Units (SI) is standard. Measurements of length, height, weight, and volume should be reported in metric units or their decimal multiples. Other measurements should be reported in the units in which they were made. Alternative units (SI or non-SI units) should be added in parentheses by the author if indicated.

## -Abbreviations and Symbols

Use only standard abbreviations and symbols in the text. Avoid using abbreviations in the title and abstract. At first mention, the complete term, followed by the abbreviation in parentheses, should be used in the text. Standard units of measure should not be expanded at first mention. Consult the following sources for approved abbreviations: *CBE Style Manual: A Guide for Authors, Editors, and Publishers in the Biological Sciences*, 5th ed. (Bethesda, MD: Council of Biology Editors; 1983), and "Uniform Requirements for Manuscripts Submitted to Biomedical Journals" (*Ann Intern Med* 1982; 96:766-770).

## E. Figures

### -Tables

Type each table double-spaced on a separate page. Do not submit tables as photographs.

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Place explanatory matter in footnotes, not in the heading. Use the following symbols, in this sequence: \*, †, ‡, §, ¶, \*\*. Expand in the footnote all nonstandard abbreviations used in each table. For footnotes, identify statistical measures of variations, such as standard deviation and standard error of the mean. If data from another published source are used, obtain written permission from the publisher of the original source and acknowledge fully. If data from an unpublished source are used, obtain permission from the principal investigator, and acknowledge fully.

## -Illustrations

Illustrations should clarify and augment the text. Because imaging is a major aspect of nuclear medicine, the selection of sharp, high-quality

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Submit four complete sets of glossy illustrations, no smaller than 3½ × 5 in. or larger than 8 × 10 in. Do not send original artwork. Glossy photographs of line drawings rendered professionally on white drawing paper in black India ink, with template or typeset lettering, should be submitted. No hand-drawn or typewritten art will be accepted. Letters, numbers, and symbols (typeset or template) must be clear and of sufficient size to retain legibility after reduction.

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## F. Acknowledgements

Acknowledge persons or agencies contributing substantially to the work, including any grant support.

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- \_\_\_\_\_ Original double-spaced typed manuscript and 3 copies.
- \_\_\_\_\_ Four sets of *unmounted* glossy Figures (no smaller than 3½ × 5 in. or larger than 8 × 10 in.).
- \_\_\_\_\_ Copyright transfer.
- \_\_\_\_\_ Title page with title, authors' names, and complete affiliations; corresponding author, complete address, and telephone number; author for reprint requests and complete address.
- \_\_\_\_\_ Abstract (maximum, 150 words).
- \_\_\_\_\_ References in consecutive numerical order. Reference list typed double-spaced.
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