

Book Coordinator Appointment Applications Now Being Accepted

The Publications Committee of the Society of Nuclear Medicine is now accepting applications for the position of Book Coordinator. This important appointment will commence at the June 1982 Annual Meeting, when the term of our current Coordinator, James A. Sorenson, Ph.D., expires.

The Book Coordinator is responsible for coordinating all book publication activities of the Society. His or her primary objective is to provide, on a timely basis, publications of high scientific and editorial quality to nuclear medicine practitioners. For your review, the job description is outlined below.

Responsibilities

1. Receive, solicit, or develop proposals for books, submitting them to the Publications Committee for approval.
2. Supply the following information to the Committee when submitting a proposal:
 - a) title, content, and sponsoring group, organization, or individual(s);
 - b) publication format;
 - c) anticipated production schedule and costs, evaluation of market and projected sales, number of copies printed, and selling price.
3. Once approved, facilitate production of books as follows:
 - a) Prepare instructions to authors or author kits for manuscript preparation;
 - b) Oversee schedule for submission of manuscripts, including attendance at conferences or symposia to collect materials and to confer with authors and scientific editors on potential problems;
 - c) Organize schedule for timely scientific review of manuscripts, if required;
 - d) In collaboration with central office, develop book format and a means for typing material in final form, if necessary;
 - e) Identify appropriate channels for marketing of books and for review by scientific journals.
4. Report on the status of Book Coordinator activities at each Publications Committee meeting.

Election and Term of Office

1. Appointment is by the Board of Trustees, SNM, based on the recommendations of the Publications Committee, which solicits nominations and applications for the position.
2. The term of office is for 5 years, commencing at the June Annual Meeting of the Society.
3. The Book Coordinator serves as ex-officio member of the Publications Committee, SNM, without vote.
4. The office of Book Coordinator will have allocated to it a stipend for travel and related expenses.

If you are interested in this position, please submit your application by May 15, 1982. Send your curriculum vitae and a letter explaining why you would be well suited as Book Coordinator to the Chairman of the Publications Committee:

M. Donald Blaufox, M.D., Ph.D.
Division of Nuclear Medicine
Albert Einstein College of Medicine
1300 Morris Park Ave.
Bronx, NY 10461

The Journal of Nuclear Medicine INFORMATION FOR AUTHORS

Editorial Policy. *The Journal of Nuclear Medicine* publishes several types of original articles: full length articles, concise communications, preliminary notes, case reports, technical notes, letters to the editor, editorials, and solicited articles of general medical interest. It is understood that manuscripts submitted for consideration are original, including illustrations and tables, and that the material submitted is not under consideration by another publication.

Copyright. In compliance with the copyright Act of 1976, effective January 1, 1978, the following written statement must accompany all submissions to be considered for publication. "Upon acceptance by the *Journal of Nuclear Medicine* all copyright ownership of the article (complete title of the article in this space), is transferred to the Society of Nuclear Medicine. On behalf of any and all coauthors I accept the responsibility for release of any part or all of the material contained within the article noted above. The undersigned stipulates that the material submitted to *The Journal of Nuclear Medicine* is original and has not been submitted to another publication for concurrent consideration." Copyright requirement does not apply to work prepared by United States government employee(s) as part of their official duties.

Review Procedure. Submitted manuscripts are reviewed for content on the basis of originality, significance, adequacy of documentation, reader interest, and composition. All manuscripts are reviewed by two referees and the editorial staff. All accepted manuscripts are subject to editorial revisions for scientific accuracy and for clarity in the office of the editor. Before processing for publication, edited manuscripts are returned to the author(s) for approval. This procedure obviates the need for galley changes other than typographical errors.

Manuscript Format—General Information—An original and two copies of the manuscript with two sets of *unmounted* illustrations (glossies, preferably 5" × 7") should be sent with a transmittal letter to the Editor.

1. Every typewritten page must be double-spaced, including title page, abstract, text, references, legends, acknowledgments, and footnotes.
2. There should be a 2-in. margin on all sides of typewritten pages.
3. Reference numbers should be underlined and in parentheses in the text.
4. Paragraphs should begin with an indentation of at least five spaces.
5. All pages should be numbered at the top right-hand side *without* names of the author(s) or title of the article.
6. Handwritten changes are not acceptable.
7. Papers must be written in English.
8. References in the text should not be made to institutions or locales except when mention of the institution, locale, or facility is germane to that particular article.
9. Generic names should be used. Manufacturers of instruments or radiopharmaceuticals should not be named in the manuscript unless their inclusion is absolutely essential to the content. When necessary, however, manufacturers should be identified by footnotes. Consecutive order of footnote symbols is: *, †, ‡.

Title Page. The title should be as short as possible, with a maximum of 72 characters, including spaces. The first names and degrees of all authors, the name and address of the department and institution where the work was done, sources of support (if applicable), and name and address of author responsible for correspondence and reprints should be included on the title page.

Abstract. Abstracts must be limited to 150 words or less, typed on a separate page. Three key words should be sent with proofs for indexing.

References. References must be typed double space on a separate sheet and numbered consecutively as they appear in the text. References included in a table or illustration are also numbered sequentially with those in the text. The Journal uses the *Index Medicus* style for references. When more than three authors are listed, the additional authors are listed as "et al." Journal names are abbreviated according to the *List of Journals Indexed in Index Medicus*.

Sample references are:

1. Bardy A, Fouye H, Gobin R, et al: Technetium-99m labeling by means of stannous pyrophosphate: Application to bleomycin and red blood cells. *J Nucl Med* 16: 435-437, 1975
2. Berne E: *Principles of Group Treatment*, New York, Oxford University Press, 1966, pp 26-28
3. Brownell GL: Theory of radioisotope scanning. In *Medical Radioisotope Scanning*, vol 1. Vienna, IAEA, 1964, pp 1-10
4. Cloutier RJ, Edwards CL, Snyder WS, eds: *Medical Radionuclides: Radiation Dose and Effects*, AEC Symposium Series 20, CONF-601212, Oak Ridge, TN, 1970
5. Pollock, BE: Effect of carbon arc radiation on cardiac output in dogs, PhD Thesis, Tulane University Medical School, New Orleans, 1953
6. Snyder WS, Ford MR: A dosimetric study for the administration of Neohydrin labeled with ²⁰³Hg and ¹⁹⁷Hg. In *Health Physics Division Annual Progress Report*, Oak Ridge, TN, ORNL 4168, July 31, 1967, pp 267-273
7. Brown HS, Gray CT: New traces in old spaces. *J Nucl Med*: in press

Numbered references to personal communications, unpublished data, manuscripts in preparation, or manuscripts submitted for publication are not acceptable.

Tables. A table is a condensation of related data or facts arranged in columns. Tables should be self-explanatory and should supplement, not duplicate, the text. Each table must be referred to in numerical order in the text. Each table must be typed on a separate sheet of paper; tables should be numbered consecutively with arabic numerals and have titles centered in capital letters. They are placed after the references in the manuscripts. The titles should be descriptive and as brief as possible. (Explanatory material should be included in footnotes or the text.) Place horizontal lines above the title, under the title, under column headings, and at the end of the table. Omit all vertical rules.

Illustrations. Since imaging is one of the major aspects of nuclear medicine, the selection of high-quality illustrations is of paramount importance. Arrows, lettering, and numbers added to figures must be of professional quality. Original line graphs are preferred for optimal reproduction. Figures of inferior quality or damaged figures as well as those poorly designed or badly lettered will be returned to the author for correction, replacement, or deletion, if indicated. A legend page with descriptive paragraphs for each figure, typed in numerical order with the abbreviation "FIG." preceding each arabic number must be included. Every figure should be identified clearly in the text in numerical order. If the manuscript includes illustrations that have been published previously, permission to reproduce them must be obtained by the author from both the original author and from the original publisher and sent to *The Journal of Nuclear Medicine*. In the submitted manuscript the original publication must be cited in the references, and the following must appear in the figure legend: (reprinted by permission of Ref. X).

Units and Abbreviations. Nomenclature, units, and abbreviations should conform to IUPAC recommendations and Systems Internationale (SI). Chemical formulae follow the recommendations of the American Chemical Society.

Manuscripts should be submitted to: Frank H. DeLand, M.D., Editor, *The Journal of Nuclear Medicine*, University of Kentucky Medical Center, Medical Annex # 5, Lexington, KY 40506.